

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements

for the year ended 31 December 2011



St. Augustine's

community • sanctuary • respect • nurture

St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2011

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Prepared by West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2011

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev. John Hellewell	Chair	
Caroline Spencer	Treasurer	
Catherine Putz		
Jonathan Hirst		
Jennifer Lynn		
Karin Oliver		Appointed May 2012

Management Group

Denise Keenan
Karen Hammond
David Storr
Phil Townend
Kate Fawcett
David Fawcett
Liz Hall

Company secretary Denise Keenan

Charity number 1131784

Company number 06819800

Registered and principal address

St Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London EC2V 6DZ

Independent examiner

Helen Galvin FCCA
For and on behalf of:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association dated 19 January 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Objectives and activities

The charity's objects

To provide and develop a community based local resource operating from a local base within the Park Ward of Calderdale Borough in West Yorkshire that offers education, care, training, personal development, sanctuary and community outreach; and assists in relieving poverty, deprivation and isolation.

The promotion of and maintenance of health, wellbeing and community cohesion, particularly in the local population.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustine's Centre Halifax have given serious consideration to the Charity Commission's general guidance on public benefit and in particular:

- The advancement of education through training, advice and guidance.
- The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions and healthy meals.
- The provision of facilities for recreation and other leisure time occupation with the object of improving conditions of life and as a way of promoting community cohesion.
- The education, care and development of children, particularly those of nursery age.

Achievements and performance

Introduction

2011 was an exciting year for the Centre. It built upon the excellent work over many years in our area, and saw an increase in use of the Centre by a wide range of people.

Obvious highlights were the Archbishop of York's visit in April, and a feature in a November edition of the BBC's Songs of Praise which brought a lot of positive praise from people far and wide, and especially from people who had had contact with the Centre many years ago and were thrilled to see the good work continuing.

However, for many of the volunteers and the staff at the Centre, it is the daily events that make the Centre the wonderful place it is – a place where individuals find safety and welcome and a chance to shine. It is seeing people learn to communicate with one another, and the confidence that inspires. It is celebrating when an asylum seeker is finally granted status in our country and you see the weight lifted from their shoulders in an instant. It is seeing the pleasure in the face of someone who has cooked a meal which people have paid for and appreciated greatly. It is witnessing someone beginning to win their battle with addiction with the support and help of others. It is watching the children playing without a care in the world, knowing that they are in a safe place where they are welcome. It is all these things and so many more.

This year we have seen more people volunteering; we have watched as the grounds are being transformed by consistent care; we have laughed with people at unexpected events and we have cried with people who have had their hopes dashed. As trustees, we have seen the beginnings of a reorganisation of the way the Centre is managed so that we can ensure the long-term future of the work. This will continue into 2012 with a re-focussing of the role of our paid staff (other than the Nursery) so that they can better support the outstanding team of volunteers that are the backbone of the work.

We are also coming to the end of some major grants in 2012, but we are hopeful that these can be replaced with others that will secure the immediate financial stability of the Centre. This is especially important as we see the Centre being more widely used by a wider range of the local community. This appears to be partly because of the current economic climate generally, but also because the Centre is becoming more widely known and people with an even wider range of needs are coming to discover for themselves the special community that is St. Augustine's.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Achievements and performance (continued)

We are looking forward to continuing to meet those needs, to sharing in the lives of so many special people, and to celebrating the transformation that experiencing unconditional love and welcome brings into people's lives. I commend this report to you.

Revd. John Hellewell, Chair of Trustees

Our Vision – 'I know I am welcome'

The people who come to St. Augustine's Centre to make a community are at the heart of our work. We all share meals and stories. We work together in growing food, cooking food, learning English, developing skills, learning, supporting each other and becoming friends.

Who are the we who meet together at St. Augustine's? We are local children (under 5) who come with our parents to the nursery every day with our staff. We are Hutu and Tutsi from Africa who eat side by side with Iranians, Zimbabweans, people from Sri Lanka and an ex squaddie struggling with alcoholism. We are volunteers; people with learning difficulties, poor mental health, the young, the retired who all have something to offer.

Stories are told as the garden is dug, the food is cooked and eaten and the fashion show is planned. There is laughter, sadness, celebration and struggle. Those who come here are changed: we have found somewhere to live, learnt a new recipe, shared friends, given and received, and are becoming friends.

Operational Overview

Strategy – 2011 was year of growth, reorganisation and reflection. The Trustees met regularly and held two 'away days' with staff and the management group to consider aims, objectives and structure.

Marketing – A new logo has been developed to reflect the ethos and aims of the Centre. A suite of new publicity and information leaflets incorporating the new look and feel has been produced, mainly financed by a grant from the Community Foundation for Calderdale.

Evaluation – The Trustees commissioned a report in 2011 to review current provision and evaluate future opportunities. The evaluation was carried out using a methodology which included gathering information for ten days across two months using a mix of observation, interviews, focus groups and written questionnaires. The participants were drawn from service users, volunteers, staff and partner organisations. The evaluation resulted in a comprehensive report highlighting the benefit and value of our ability and approach in responding to need, but also recognises the potential for further support and development in terms of capacity and range / variety of services. The report is being used by the Trustees and staff as a basis for strategic planning.

Recognition - The Archbishop of York made a very well-received visit to St. Augustine's Centre on 7th April 2011 and the BBC Songs of Praise broadcast on 6th November 2011 included a feature on the work of the Centre.

"If we could replicate this in every community, the country would be a different nation."

The Archbishop of York, Dr. John Sentamu

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Achievements and performance (continued)

Community Links – We have regular links with the following agencies, LEA, Halifax Opportunities Trust, Families Information Services, A and R training, Calderdale Training, Calderdale College, St. Augustine's Church and School, WEA, Pre-school Learning Alliance, Sure Start Children's Centre, The Refugee Council, Park Initiative, Voluntary Action Calderdale, Calderdale and Kirklees Careers Service, Immigration Support Calderdale, Alpha House Calderdale, Day Care Services, Local Authority Asylum Team, CAB, Neighbourhood Police, Local & wider churches, Church Action on Poverty, Churches Together, local businesses, Calderdale Community Foundation, Calderdale against the War, Friends of Palestine, Wakefield Diocese, Mother Union, PCT, OISC, Red Cross, Local faith groups, Inter Faith Network, Women Together and the BME Network.

Buildings - The charity leases both buildings from which it operates; the Support Centre from Wakefield Diocese and the main building from the Parochial Church Council of St. Augustine's Church.

Staffing Overview

There is a relatively small number of paid staff. There is a full-time nursery manager and 10 (mainly part-time) nursery staff. There are also two part-time development workers, and currently a part-time refugee forum development worker (until November 2012) and a part-time community café development worker, plus a part-time cleaner. Much of the work of the Centre is carried out by an enthusiastic army of volunteers – over 60 in the course of each week. A significant number of volunteers are also Centre users who are very keen to give something back to the community that is also supporting them.

Funding Overview

Our Early Years Programme continues to be funded by Calderdale MBC and the Sure Start Service Level Agreement, supplemented by contributions from parents, crèche fees and the NMRU milk refund scheme.

The main funders of our other activities have been the Henry Smith Charity, the Joseph Rowntree Charitable Trust, the W.F. Southall Trust and the Church Urban Fund. During 2011 and early 2012, particular efforts have been made to increase individual donations and income from fundraising events in order to reduce dependence on grant funding. We are grateful to all those who have provided support for the work of the St. Augustine's Centre.

In 2012, the external funding for the community support project development workers and for the refugee forum is scheduled to cease. The trustees and staff are actively seeking new sources of funding for a volunteer coordinator and for new projects, including a scheme to help find temporary accommodation for the destitute.

Financial review

The net expenditure for the year was £9,192, including net expenditure of £14,061 on unrestricted funds and net income of £5,409 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £60,374.

The Reserves Policy of St Augustine's Centre Halifax is as follows:

"The charity must have sufficient funds to cover three month's running costs that relate particularly to employee and utility costs at that time. The reserve excludes funds that are designated and restricted for purposes other than relevant employee costs."

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Activities



Early Years

St. Augustine's

The St. Augustine's Early Years programme nurtures children through their early life in a stimulating and caring environment.

St. Augustine's sees all children as valuable members of the community and treats everyone as an individual, caring for their development and educational needs through play and creative activity, which is delivered by a team of supportive and friendly qualified teaching staff.

Many generations of families have started their early years at St. Augustine's Nursery and have gone on to prosper as responsible members of the community.

Nursery – The nursery is open 5 days a week during term time, with 2 sessions a day with places for 25 children at each session. We had our Ofsted inspection on Monday 5th December with an outcome of 'Good' with elements of 'Outstanding'. We were given advice on how to make areas 'outstanding' for the future, which we have implemented.

Parents and Toddler Group – The parent and toddler group meets weekly, on a Wednesday afternoon with one member of staff running the session.

Crèche – The crèche takes place most mornings each week for parents volunteering or attending training courses at the Centre. Two members of staff work in the crèche.

Book Loan Scheme – Any child attending nursery, parents and toddlers or crèche can use the scheme. The scheme is well used, with over two hundred books. There is a charge of £1 to register and books are free to borrow.

Trips, Parties and Outings – The local area is widely visited, including the Library, local pet shop, building sites, Baby Clinic, and the Sensory Room at the Jubilee Centre. Special festivals are celebrated, such as Eid, Christmas, Easter and Chinese New Year.

“There was some really good parental involvement this last year with parents getting involved in different aspects of our work, organising celebration events and helping us out with trips and visits. This includes help and involvement from Dads which has been a challenge in the past.”



Support & Guidance

St. Augustine's

Years of listening has seen St. Augustine's Centre prosper with its ability to offer a uniquely tailored, personal and professional programme of support and guidance. The Centre provides help to all members of the local community who need assistance without prejudice.

Qualified advice sessions, social support groups and community forums offer people a chance to have their voices heard, share stories, gain new friends and knowledge of our society, which enables people to improve their lives and reduces the barriers that can cause poverty and isolation.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Activities (continued)

Activities of the Support Centre have been maintained but exceptional winter weather and a further break-in to the premises early in the year affected usage of some facilities for several weeks. A general constraint has been the economic situation. This continues to limit resources for the work we do, so we have tended to go for small-scale low cost activities.

The Mothers Union – This weekly group, although small in scale, has significant impact on peoples' lives, and, as one member put it, it's her family.

Visits – A weekend away at Scargill House in the Dales for 12 people supported by Across Country was a new venture, and another visit is planned for June 2012.

Café Wednesday – 2011 was successful for Café Wednesday in terms of trying out a wider range of international catering, product marketing, team building and extending participants' skills.

External relationships – We have encountered some new openings, and maintained contact with supporters (both individuals and organisations), many – but not all of whom – are faith-based.

The future – Findings from an evaluation report enabled us to get to know better what people think of the Centre and relationships, and is proving useful in planning activities. We try to be creative, but it was towards the end of the year that clarity emerged about the way ahead for the charity, that would influence funding to be applied for.

“In looking to the future our plans seek to ensure that we remain a user-focused organisation with a holistic approach, based in the heart of the locality we serve.”

Partnerships – We work in partnership with an increasing range of organisations, including three that work within the *Support and Guidance* arena and rent office space at St. Augustine's Centre: Immigration Support Calderdale, Calderdale & Kirklees Careers, and Alpha House Calderdale.



St. Augustine's aim is to support and build community. Its ethos comes from the Christian faith which respects and values individuals, welcomes the vulnerable and cares for all. Offering a safe sanctuary and a range of creative and educational resources and activities, St. Augustine's Centre is a place where the isolated become fulfilled individuals who, we believe, are important building blocks for a flourishing and loving community.

Volunteers – A crucial element of the community at St. Augustine's is the dedicated band of volunteers. Volunteers are involved in a wide range of ways including gardening, washing up, leading English classes and providing IT support. Due to both the rise in number of volunteers and the increasing need we are seeking funding to employ a volunteer co-ordinator to work with volunteers in a systematic on-going way to promote volunteering, help equip volunteers with tools and tactics and work to build relationships and networks with both new and existing volunteers and partners. We strongly believe that this would benefit not only the Centre and the users of our services, but also the individuals who volunteer.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Activities (continued)

“We are fortunate to have over 40 weekly volunteers and over 100 who come to support one-off events or activities, plus many more seeking to become involved”

Tuesday Support Group - Food and fellowship are the main ingredients for the Tuesday Support Group. 40 to 60 individuals from over 30 countries come together every week to share experiences, eat a healthy hot meal and join in with creative activities such as dance workshops. An informal time of worship before lunch has become well established with up to 25 people taking part.

Garden Project – Two experienced gardening volunteers co-ordinate a team of volunteers who have worked regularly to tidy the extensive grounds which surround the Centre and plant new areas of fruit trees and vegetables for the nursery and Tuesday Support Group.

Refugee Forum

- **Dressmaking Group** – Meets every Thursday evening for 5pm to 7pm at St. Augustine's Centre. We were sad that Pru, our volunteer instructor, had to leave because she has moved to Singapore for three years. Happily, we now have Rifat who lives locally and has taken up the volunteer post with great enthusiasm. We are now engaged in making decorated bags and scarves to sell in order to raise money for destitute asylum seekers. Sales are going well.
- **Conversation Group** – Meets every Thursday from 12pm to 2pm at King Cross Library. Meetings have been well attended and lively.
- **Gardening Group** – We have established ourselves on a Refugee Allotment at the Redacre Gardening Group in Mytholmroyd.
- **Community Choir** – We are in the process of trying to set up a Secular Community Choir.
- Getting members of the user group to take over the running of the forum continues to be a concern and this is exacerbated by the fact that when asylum seekers get their status they often leave Halifax. We were very sad to have lost Fossina and Howard who were very much a driving force behind the forum.
- Much time is spent trying to help forum members with their particular problems and this militates against the defining purpose of the forum which is to empower and represent refugees and asylum seekers generally. On the plus side, a new volunteer who is brilliant at helping with funding and administration has become involved.

Education & Training St. Augustine's

Continuingly assessing abilities and needs, the Centre's education and training programme breaks down barriers to learning, offers a safe place to share and gain new skills, builds confidence and improves lives. Most courses, informal and formal, are stepping stones towards further education but they are rewarding in themselves, bringing a sense of achievement to many who live in or pass through the community.

Language – We offer a number of course at the Centre including ESOL (English for Speakers of other languages) delivered by Calderdale College, and Basic Principles of Childcare.

Creative – Workshops took place under the Making It programme run by the council's arts and museums sector. The project created work such as wall hangings, prints and photography, which have been displayed throughout Calderdale and a short film was also produced recently.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2011

Activities (continued)

Facilities – We rent out rooms to a variety of organisations who deliver a range of education and training opportunities.

IT Suite – The IT suite provides an opportunity for all Centre users and volunteers to practise their IT skills. The computers are used for leisure and word processing and are a vital resource for users wishing to keep updated on news from their home countries. A supervisor is on hand both to help with technical difficulties and also guide users unfamiliar with the Internet or Windows.

“From English to knitting, parenting skills to I.T, gardening to cooking, St. Augustine's combines education with real life.”

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) and in accordance with the special provisions the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed.....

Name..... JOHN HELLEWELL Trustee

Date..... 18 JUNE 2012

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report on the accounts of the charitable company for the year ended 31 December 2011, which are set out on pages 11 to 16.

Respective responsibilities of the trustees and the examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005).

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin

Relevant professional qualification or body: FCCA

Date: 24 June 2012

For and on behalf of:

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS102QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2011

	Notes	2011 Unrestricted funds £	2011 Restricted funds £	2011 Total funds £	2010 Total funds £
Incoming resources					
Grants and donations	(2)	13,549	154,254	167,803	155,144
Service level agreement		15,000	-	15,000	33,750
Recharges		2,022	-	2,022	2,990
Parental contributions		4,234	-	4,234	2,318
Bank interest		618	-	618	487
Milk refund		1,466	-	1,466	1,222
Service charges		257	-	257	956
Parties and trips		-	-	-	1,236
Creche fees		6,661	-	6,661	10,077
Café Wednesday		3,780	-	3,780	2,379
Fundraising		3,425	-	3,425	2,074
Room hire		6,217	-	6,217	8,410
Gift Aid		788	-	788	-
Total incoming resources		58,017	154,254	212,271	221,043
Resources expended					
Salaries and NIC	(3)	49,095	134,521	183,616	180,386
Cleaning		610	34	644	525
Telephone and internet		679	-	679	2,377
Destitution project		623	-	623	500
Postage and stationery		576	-	576	638
Publicity		202	3,850	4,052	1,205
Repairs and maintenance		1,736	49	1,785	1,863
Refreshments		746	26	772	988
Use of rooms		3,000	-	3,000	6,600
Management charge - use of rooms		(4,464)	4,464	-	-
Sundry expenses		24	-	24	116
Immigration support service		-	-	-	221
Accountancy/ independent examination		611	-	611	600
Grant repayment		-	265	265	18,374
Equipment		1,448	1,911	3,359	2,694
Insurance		1,548	-	1,548	707
Trips and activities		391	-	391	1,298
Food		3,285	1,823	5,108	4,369
Volunteer expenses		433	80	513	293
Workshop tutors and materials		-	-	-	800
Utilities		1,927	-	1,927	1,958
Travel expenses		648	67	715	662
Training		130	1,755	1,885	1,492
Bank charges		118	-	118	99
Creche		-	-	-	140
Account admin		506	-	506	325
Donations to other charities		205	-	205	340
Rent		1,127	-	1,127	-
Staff expenses		752	-	752	-
Depreciation		6,662	-	6,662	6,661
Total resources expended		72,618	148,845	221,463	236,231
Net (expenditure) / income		(14,601)	5,409	(9,192)	(15,188)
Fund balances brought forward		74,975	48,730	123,705	138,893
Fund balances carried forward	(4)	60,374	54,139	114,513	123,705

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2011

		2011 Unrestricted £	2011 Restricted £	2011 Total £	2010 Total £
Fixed Assets					
Tangible assets	(5)	-	-	-	6,661
Total fixed assets					6,661
Current assets					
Debtors and prepayments	(6)	9,087	-	9,087	6,713
Cash at bank and in hand	(7)	81,234	54,139	135,373	135,406
Total current assets		90,321	54,139	144,460	142,119
Current liabilities: amounts falling due within one year					
Creditors and accruals	(8)	29,947	-	29,947	25,075
Total current liabilities		29,947	-	29,947	25,075
Net current assets		60,374	54,139	114,513	117,044
Total assets less current liabilities		60,374	54,139	114,513	123,705
Net assets		60,374	54,139	114,513	123,705
Funds					
Unrestricted funds		60,374		60,374	74,975
Restricted funds			54,139	54,139	48,730
Total funds		60,374	54,139	114,513	123,705

For the year ending 31 December 2011 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved at a meeting of the trustees and signed on its behalf by:

Signed: 

Date: 18 JUNE 2012

Name JOHN HELLEWELL Trustee

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2011

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005), the Companies Act 2006 and Financial Reporting Standard for Smaller Entities (effective April 2008).

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 3 years

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2011

2 Grants and donations	2011 Unrestricted funds £	2011 Restricted funds £	2011 Total funds £	2010 Total funds £
W.F. Southall Trust	-	5,500	5,500	5,000
CFC - Henry Smith Charity	-	20,000	20,000	33,125
Joseph Rowntree Charitable Trust	-	20,000	20,000	20,000
CMBC Children & Young People's Services	-	101,754	101,754	88,376
CMBC - Park Initiative	-	-	-	600
CMBC - Community Engagement	-	-	-	1,000
Community Foundation for Calderdale	-	4,500	4,500	524
Church Urban Fund	-	2,500	2,500	-
Central Church & Community Fund	4,000	-	4,000	-
Donations	9,549	-	9,549	6,519
	<u>13,549</u>	<u>154,254</u>	<u>167,803</u>	<u>155,144</u>

3 Staff costs and numbers	2011 £	2010 £
Gross salaries	170,578	166,670
Social security costs	10,894	11,604
Pensions	<u>2,144</u>	<u>2,112</u>
	<u>183,616</u>	<u>180,386</u>

The average number employees during the year was 16.75 (2010:16.5).
There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2011 £	2010 £
Costs of the scheme to the charity for the year	2,144	2,112
Amount of any contributions outstanding at the year end	179	190

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Sure Start	430	-	430	-
W.F. Southall Trust (1)	9,267	-	5,583	3,684
W.F. Southall Trust (2)	-	5,000	5,000	-
W.F. Southall Trust (3)	-	500	115	385
CFC - Henry Smith Charity	8,549	20,000	25,546	3,003
Joseph Rowntree Charitable Trust	24,909	20,000	13,702	31,207
CMBC - Graduate Leader	4,575	4,720	5,820	3,475
CMBC - Community Engagement	1,000	-	1,000	-
CMBC - Nursery Education Funding	-	97,034	85,299	11,735
Community Foundation for Calderdale	-	4,500	3,850	650
Church Urban Fund	-	2,500	2,500	-
	<u>48,730</u>	<u>154,254</u>	<u>148,845</u>	<u>54,139</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2011

4 Restricted funds continued

Fund name	Purpose of restriction
Sure Start	Support towards fencing around the building.
W.F. Southall Trust (1)	Towards sustaining and developing the weekly support group.
W.F. Southall Trust (2)	Towards the funding of a co-ordinator to develop the Cafe Wednesday project.
W.F. Southall Trust (3)	For the 'Made of Money' project.
CFC - Henry Smith Charity	Support towards the community support project development worker.
Joseph Rowntree Charitable Trust	To establish a refugee forum.
CMBC - Graduate Leader	Funding towards the training of staff in their conversion to Early Years professional status.
CMBC - Community Engagement	To expand Cafe Wednesday.
CMBC - Nursery Education Funding	For the supply of free early years provision for 3 and 4 year olds.
Community Foundation for Calderdale	Towards publicity.
Church Urban Fund	Towards the centre co-ordinator and cleaner.

5 Tangible assets

	Equipment £	Total £
<u>Cost</u>		
At 1 January 2011	19,984	19,984
Additions	-	-
Disposals	-	-
At 31 December 2011	<u>19,984</u>	<u>19,984</u>
<u>Depreciation</u>		
At 1 January 2011	13,322	13,322
Charge for year	<u>6,662</u>	<u>6,662</u>
At 31 December 2011	<u>19,984</u>	<u>19,984</u>
<u>Net book value</u>		
At 31 December 2011	<u>-</u>	<u>-</u>
At 31 December 2010	<u>6,661</u>	<u>6,661</u>

6 Debtors and prepayments

	2011 £	2010 £
Debtors	8,190	5,837
Prepayments	<u>897</u>	<u>876</u>
	<u>9,087</u>	<u>6,713</u>

7 Cash at bank and in hand

	2011 £	2010 £
Current account	46,787	46,813
Savings accounts	88,392	88,393
Cash in hand	<u>194</u>	<u>200</u>
	<u>135,373</u>	<u>135,406</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2011

8 Creditors and accruals	2011	2010
	£	£
Creditors	500	240
Accruals	611	600
Deferred income	<u>28,836</u>	<u>24,235</u>
	<u>29,947</u>	<u>25,075</u>

9 Trustee expenses

No trustee received any expenses during this or the previous accounting period.

10 Related party transactions

There were no related party transactions during this or the previous accounting period.